



The meeting of the **Staverton Parish Council** is to be held on **Monday 9th September 2024** commencing at **7 pm** for the purpose of transacting the following business.

June Jones, Parish Clerk

AGENDA

EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE

1. **APOLOGIES**
2. **MINUTES OF THE LAST REGULAR MEETING held on Monday 8th July 2024.**
3. **POLICE MATTERS**
4. **VACANCY FOR PARISH COUNCILLOR** – Application by Mr Andrew Borresen
 - a. Declaration of Acceptance if co-opted.
5. **CHANGES TO NAT WEST BANK MANDATES**
 - a. Clerk to be a signatory
 - b. Mandates for security
6. **PLANNING APPLICATION**
 - a. 6 BISHOPSMEAD, STAVERTON, TROWBRIDGE, BA14 8BW : Consultation - PL/2024/07454
7. **COUNCILLORS AND RESIDENTS FORUM**
8. **NEWSLETTER AND WEBSITE – Editor Simon Withers**
9. **WILTSHIRE COUNCILLOR- Trevor Carbin**
 - a. PL/2023/04128 : The Old Vicarage and Staverton House, 51a Staverton House, Staverton, Trowbridge, Wilts, BA14 BNX -
10. **SPORTS GROUND, VILLAGE HALL, PLAY AREA – GENERAL**
 - a. SRFC Football Contract 2024-25 – Signed
 - b. Non payment of single hire invoices for village hall - JJ
 - c. BEKO cooker purchased for village hall – JJ/JG
 - d. Remotely operated heating for village hall – Update JG
 - e. CCTV to be installed in Village Hall – JG/RB
 - f. IDVERDE - JG
11. **FINANCE AND AUDIT**
 - a. Clerk’s financial report
 - b. External Audit Report 2023/24
 - c. Clerk’s Appraisal 2023/24
 - d. Problems with LCN hosting of Outlook and Website - JJ
12. **CORRESPONDENCE – BRIEFING NOTES**
 - a. 24 – 15 Local Nature Recovery Strategy
 - b. 24 – 16 Launch of Home Upgrade Grant
13. **DATES FOR PARISH COUNCIL MEETINGS 2025/26**
13th January 2025: 17th March 2025: 19th MAY (AGM/APM) 2025: 14TH July 2025: 15th September 2025: 17th November 2025 and 12th January 2026
14. **DATE OF THE NEXT PARISH COUNCIL MEETING 18th November 2024 – Time and close of meeting**

Meeting Dates for 2024/25	15	JANUARY 2024	13	MAY – APM/AGM 2024	9	SEPTEMBER 2024	13	JANUARY 2025
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	18	MARCH 2024	8	JULY 2024	18	NOVEMBER 2024		