



The meeting of the **Staverton Parish Council** is to be held on **Monday 18 March 2024** commencing at **7 pm** for the purpose of transacting the following business.

June Jones, Parish Clerk

# AGENDA

## EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE

1. **APOLOGIES**
2. **MINUTES OF THE LAST MEETING held on Monday 15<sup>th</sup> January 2024.**
3. **COUNCILLORS AND RESIDENTS FORUM**
  - a. B3105 Road Resurfacing Closure 7<sup>th</sup> to 31<sup>st</sup> May 7 – midnight – Jon Moss, AtkinsRealis and Wiltshire Council Reps: Ray McKenzie and Shaun Morris – Q & A
4. **HILPERTON CONSERVATION WORKING GROUP – Dr Celia Bennett**
5. **NEWSLETTER AND WEBSITE – Simon Withers**
6. **PLANNING**
  - a. Model Standing Orders – Change of Time limits on planning issues – JJ
7. **WILTSHIRE COUNCILLOR- Trevor Carbin**
  - a. Flooding at causeway by River Avon bridge – late road closure signs
8. **SPORTS GROUND, VILLAGE HALL, PLAY AREA – GENERAL**
  - a. WIFI and CCTV to be installed in Village Hall – JG/RB
  - b. Waterlogged pitch and damage by football teams - JG
  - c. IDVERDE – Update - JG
  - d. New Fire Safety Regulations – Update by Fire Safety Lead Cllr Kevin Lamb
9. **FINANCE AND AUDIT**
  - a. Clerk’s financial report
  - b. Replacement Printer for Clerk
  - c. AUDIT – Assets Register 2023/24
  - d. AUDIT – Internal Audit Review 2023/24
  - e. AUDIT – Internal Audit Programme 2023/24 (Auditing Solutions Ltd)
  - f. AUDIT – Risk Assessments – Fire Safety/Fire Equipment Testing/Actions
10. **CORRESPONDENCE – BRIEFING NOTES**
  - a. 24-1 Revised Planning Policy Framework
  - b. Guidance for parish and town councils on receiving and the use of CIL Funds 24
  - c. 24-02 Septic Tank Upgrade
  - d. 24-03 Community Governance Review
  - e. 24-04 Development of Cultural Strategy for Wiltshire
11. **DATE OF THE NEXT PARISH COUNCIL MEETING – Time and close of meeting**

<a href="#">Meeting Dates for 2024/25</a>	15	JANUARY 2024	13	MAY – APM/AGM 2024	9	SEPTEMBER 2024	13	JANUARY 2025
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	18	MARCH 2024	8	JULY 2024	18	NOVEMBER 2024		