



The meeting of the **Staverton Parish Council** is to be held on **Monday 15 January 2024** commencing at **7 pm** for the purpose of transacting the following business.

*ffones*

[June Jones, Parish Clerk](#)

# AGENDA

## EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE

1. **APOLOGIES – Cllr Ray Symonds**
2. **MINUTES OF THE LAST MEETING held on Monday 20<sup>th</sup> November 2023.**
3. **HILPERTON AND STAVERTON CONSERVATION WORKING GROUP – Dr Celia Bennett**
  - a. Hilperton Meeting held on 9<sup>th</sup> January
4. **NEWSLETTER AND WEBSITE – Simon Withers**
5. **PLANNING**
  - a. PL/2023/11016 -Consent under Tree Preservation Orders - 1 SMALLBROOK HOUSE, SMALLBROOK GARDENS, STAVERTON, TROWBRIDGE, BA14 6NW
  - b. PL/2023/10641 – Full Planning Permission to demolish the existing classroom and rear extension and erect two-storey building on existing playground and erect single storey rear extension with landscaping and highways works. Emmaus School, School Lane, Staverton BA14 6NZ
6. **WILTSHIRE COUNCILLOR- Trevor Carbin**
  - a. Illegal Caravan at The Slipway car park – Update
  - b. Petition from residents for introduction of more 30 mph road signs on B3105
  - c. Request for more highway safety at School Lane – Update from Police
7. **COUNCILLORS AND RESIDENTS FORUM**
8. **SPORTS GROUND, VILLAGE HALL, PLAY AREA – GENERAL**
  - a. IDVERDE CONTRACT – MF/JG
  - b. Performing Rights License – Cllr Mark Frati update
  - c. Emmaus School – Reinstate Shower cubicle at village hall
  - d. New Fire Safety Regulations – Update by Fire Safety Lead Cllr Kevin Lamb
  - e. Hard Court – Quotes to clean the surface area
9. **FINANCE AND AUDIT**
  - a. Clerk’s financial report
  - b. Defibrillator Battery Replacement £246
  - c. BUDGETS & PRECEPT 2023 – 24
  - d. Interim Internal Audit 2023-24
  - e. Model Standing Orders – Audit 2023-24
  - f. Financial Regulations – Audit 2023- 24
  - g. Financial Risk Assessment – Audit 2023-24
10. **CORRESPONDENCE – BRIEFING NOTES**
  - a. 23 – 27 Democratic Services
  - b. 23 – 28 Legal and Governance, Wilts Police and Crime Panel
  - c. 23 – 29 North Meadows Mitigation Strategy
  - d. 23 – 30 Consultation on potential changes to WC Tax Reduction Scheme for working age people
  - e. 23 – 32 Response to recent Council Climate Action Scorecards
  - f. 23 – 34 Substantive Highways Scheme Fund
  - g. 23 – 35 Christmas Fuel Programme Update
  - h. 23 – 36 Coronation Living Heritage Fund – Coronation Orchards
  - i. 23 – 37 Simpler Recycling for household and business recycling in England
  - j. 23 – 38 Vibrant Wiltshire vacant unit grants
11. **DATE OF THE NEXT PARISH COUNCIL MEETING – Close of meeting time**

<a href="#">Meeting Dates for 2024/25</a>	15	JANUARY 2024	13	MAY – APM/AGM 2024	9	SEPTEMBER 2024	15	JANUARY 2025
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	18	MARCH 2024	15	JULY 2024	18	NOVEMBER 2024		