



The meeting of the **Staverton Parish Council** is to be held on **Monday 16<sup>th</sup> January 2023** commencing at **7 pm** for the purpose of transacting the following business at Staverton Village Hall.

June Jones, Parish Clerk

# AGENDA

## EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE

1. **APOLOGIES** **No apologies received**
2. **MINUTES OF THE LAST MEETING** held on Monday 14 November 2022
3. **HILPERTON & STAVERTON CONSERVATION WORKING GROUP – Dr Celia Beckett**
4. **PARISH COUNCIL VACANCY** – Applicant Mr Richard Blueitt
5. **WILTSHIRE COUNCILLOR – Trevor Carbin**
  - a. **“Robins Nest”** – Complaints of vehicles and equipment looking like a scrap business – opposite Cereal Partners on B3105. – Is planning consent required?
  - b. **The Old Vicarage & Staverton House**, 51a New Terrace, Staverton BA14 6NX (pl/2021/10237) to be discussed at the Western Area Planning Committee at County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN on 18 January 2023. The meeting will commence at 3.00pm.
6. **COUNCILLORS AND RESIDENTS MATTERS**
  - a. Tennis Court – Anti Social behaviour
  - b. Councillors duties – Update Cllr Claire Braham – Emergency Services Planning Officer
  - c. Play Area Health and Safety Report – Cllr Jeff Gibson/Cllr Mark Frati update
  - d. Fire Safety Equipment testing at Village Hall – Chair Mark Frati update
  - e. NEWSLETTER update
  - f. Water mains and road repairs B3105 – Update from Wiltshire Council
7. **SPORTS GROUND, VILLAGE HALL, PLAY AREA and GENERAL**
  - a. Criminal Damage to lights at front of Village Hall - Update
  - b. Village Hall and Field Hires – Hires suspended until end March 2023 – Cllr Simon Richardson
  - c. Village Hall Front Door - Quotes – Cllr Jeff Gibson and PClerk June Jones
  - d. Storm Damage Repairs to field fence – Update Cllr Kevin Lamb
  - e. Signs – No dogs allowed – removed from sports ground
8. **PARISH STEWARD – Cllr Nick Woodall**
9. **FINANCE**
  - a. Clerk’s Financial Report
  - b. Approve Cllr Kevin Perrett as signatory on cheques
  - c. AUDIT – Approve Model Standing Orders
  - d. AUDIT – Approve Model Financial Regulations
10. **CORRESPONDENCE – Election Costs 2025 – Wiltshire Council**

## 11. DATE OF THE NEXT PARISH COUNCIL MEETING is Monday 13<sup>TH</sup> March 2023 and close of meeting.

<u>Meeting Dates for 2023/24</u>	16	JANUARY 2023	15	MAY 2023 AGM & APM	11	SEPTEMBER 2023	15	JANUARY 2024
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	13	MARCH 2023	17	JULY 2023	20	NOVEMBER 2023		