



The meeting of the **Staverton Parish Council** is to be held on **Monday 14th November 2022** commencing at **7 pm** for the purpose of transacting the following business.

A handwritten signature in blue ink, appearing to read 'June Jones'.

[June Jones, Parish Clerk](#)

AGENDA

EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE

1. **APOLOGIES** – Cllr Kevin Perrett, Cllr Jeff Gibson
2. **MINUTES OF THE LAST MEETING** held on Monday 26 September 2022
3. **RESIGNATION OF COUNCILLOR SIMON RICHARDSON AS CHAIR**
4. **ELECTION OF NEW CHAIR AND VICE CHAIR TO THE PARISH COUNCIL**
5. **HILPERTON & STAVERTON CONSERVATION WORKING GROUP** – Dr Celia Beckett
6. **MUGA PROJECT** – Staverton Primary School
7. **NEWSLETTER** – New format for Newsletter
8. **WILTSHIRE COUNCILLOR** – Trevor Carbin
 - a. Highways Report
 - b. Litter Pick in October
9. **COUNCILLORS AND RESIDENTS MATTERS**
 - a. Councillors duties – Update Cllr Claire Braham – Emergency Services Planning Officer
 - b. Play Area Health and Safety Report – Cllr Jeff Gibson/Cllr Mark Frati
 - c. Gate installed at 8 Marina Drive – Query with Wiltshire Council Planning Enforcement
10. **PLANNING APPLICATIONS**
 - a. PL/2021/10237 : The Old Vicarage & Staverton House, 51A New Terrace, Staverton, BA14 6NX – Objection lodged.
 - b. PL/2022/08367: 20 Thestfield Drive, Staverton BA14 8AD Erection of rear dormer.
11. **SPORTS GROUND, VILLAGE HALL, PLAY AREA and GENERAL**
 - a. Village Hall Hires – Hires suspended until end March 2023 – Cllr Simon Richardson
 - b. Field Hires – Football – Update by Cllr Simon Richardson
 - c. Storm Damage to field fence – Update Cllr Kevin Lamb
12. **PARISH STEWARD** – Cllr Nick Woodall – a. Cuttings to be removed from Lagoon Area near seat.
13. **FINANCE**
 - a. Clerk's Financial Report
 - b. Notes of Finance Committee – Vote Cllr Woodall and Cllr Braham as new members of the Finance Committee.
 - c. Precept Tax for 2023-24
14. **CORRESPONDENCE** – Briefing Notes from Wiltshire Council
 - a. 22- 20 The Substantive Highways Scheme Fund Bid Process for 2023/24

- b. 22- 21 Community Governance Review
- c. 22-22 Avian influenza update Nov 22

15. DATES OF PARISH COUNCIL MEETINGS FOR 2023 TO 2024

16. DATE OF THE NEXT PARISH COUNCIL MEETING is Monday 16 JANUARY 2023 and time and close of meeting

Meeting Dates for 2023/24	16	JANUARY 2023	15	MAY 2023 AGM & APM	11	SEPTEMBER 2023	15	JANUARY 2024
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	13	MARCH 2023	17	JULY 2023	20	NOVEMBER 2023		