



The meeting of the Staverton Parish Council is to be held on **Monday 26<sup>th</sup> September 2022** commencing at **7 pm** for the purpose of transacting the following business.

[June Jones, Parish Clerk](#)

# AGENDA

**EMERGENCY EVACUATION INSTRUCTIONS TO BE READ OUT IN CASE OF FIRE**

**PARISH COUNCILLORS TO HOLD A ONE MINUTE SILENCE IN MEMORY OF HER MAJESTY QUEEN ELIZABETH II.**

1. **APOLOGIES – Chair Simon Richardson**
2. **MINUTES OF THE LAST MEETING (18 July 2022)**
3. **HILPERTON & STAVERTON CONSERVATION WORKING GROUP – Dr Celia Beckett**
4. **MUGA PROJECT – Mr Ed Powe, Headteacher Staverton Primary School**
5. **NEWSLETTER – Increased costs**
6. **WILTSHIRE COUNCILLOR – Trevor Carbin**
  
7. **COUNCILLORS AND RESIDENTS MATTERS**
  - a. Discussion regarding the re-election of Chair of the Parish Council at meeting 14 November
  - b. Councillors Duties
  - c. Parish Council Vacancy
  - d. Damage to bollards at end of School Lane
  
8. **PLANNING APPLICATIONS**
  - a. PL/2022/05242 – 68 Marina Drive – Planning Permission to replace front porch – No objections
  
9. **SPORTS GROUND, VILLAGE HALL, PLAY AREA and GENERAL**
  - a. IDVERDE Maintenance Contract for Play Area, School Lane and Sports Ground - UPDATE
  - b. Field Hires – Football – Chair Simon Richardson
  - c. Storm Damage to field fence – Update Cllr Kevin Lamb
  - d. Village Hall Hires – Chair Simon Richardson
  - e. Play Area Twin Swings – Repair update
  - f. Replacement floor covering for Village Hall – Update
  
10. **PARISH STEWARD – Cllr Nick Woodall**
  - a. Illegal dumping of hedge trimmings near lagoon off Marina Drive. Update
  
11. **FINANCE**
  - a. Clerk’s Financial Report
  - b. External Audit Report 2021-22
  - c. Public Notice of Conclusion of Audit posted 5 August 2022
  - d. Gas/Electricity Contracts with Utility Aid
  - e. Clerk’s Appraisal 2022
  
12. **CORRESPONDENCE – Briefing Notes from Wiltshire Council**
  - a. 22-16 Wiltshire Council’s Streetscene Contract
  - b. 22-18 Community Governance Review
  - c. 22-19 Community Governance Review - Consultation

**13. DATE OF THE NEXT PARISH COUNCIL MEETING is Monday 14<sup>th</sup> November 2022 and time and close of meeting.**

<u><a href="#">Meeting Dates for 2022/23</a></u>	17	JANUARY 2022	16	MAY 2022 AGM & APM	26	SEPTEMBER 2022	16	JANUARY 2023
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	14	MARCH 2022	18	JULY 2022	14	NOVEMBER 2022		