



The meeting of the Staverton Parish Council is to be held on **Monday 17th January 2022** at Staverton Village Hall, commencing at **7 pm** for the purpose of transacting the following business.

*ffones*

June Jones, Parish Clerk

# AGENDA

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1. **APOLOGIES**
2. **MINUTES OF THE LAST MEETING HELD ON 17 November 2021**
3. **POLICE MATTERS – Fraud Protection Officer PC Rachel Davies**
4. **WILTSHIRE COUNCILLOR – Trevor Carbin**
5. **COUNCILLORS AND RESIDENTS MATTERS**
  - a. Purchase of waste bin off Marina Drive – Update - jj
6. **PARISH STEWARD – Cllr Woodall**
7. **FINANCE & PARISH CLERK**
  - a. Clerk’s Financial Report
  - b. AUDIT – MODEL FINANCIAL REGULATIONS 2019 – VOTE
  - c. AUDIT – STANDING ORDERS MODEL II – VOTE
  - d. AUDIT – COMPLAINTS PROCEDURE – VOTE
  - e. AUDIT – FINANCIAL RISK ASSESSMENT - VOTE
  - f. Website and Email Domains Update – SR & JJ
8. **CORRESPONDENCE AND BRIEFING NOTES SINCE LAST MEETING**
  - a. 21- 01 Future Chippenham Programme Public Consultation
  - b. 21- 03 Update on Covid 19 Testing for asymptomatic people
9. **DATE OF THE NEXT PARISH COUNCIL MEETING**  
Is MONDAY 14<sup>th</sup> March 2022. Time and close of meeting.

<u>Meeting Dates for 2022/23</u>	17	JANUARY 2022	16	MAY 2022 AGM & APM	12	SEPTEMBER 2022	17	JANUARY 2023
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	14	MARCH 2022	18	JULY 2022	14	NOVEMBER 2022		