



The meeting of the Staverton Parish Council is to be held on **Wednesday 15 September 2021** commencing at **7 pm** for the purpose of transacting the following business.

*ffones*

June Jones, Parish Clerk

# AGENDA

1. **APOLOGIES** - Chair Simon Richardson and PCSO Laura Wallace
2. **MINUTES OF THE LAST ONLINE MEETING HELD ON 14 July 2021**
3. **STAVERTON C OF E PRIMARY SCHOOL**- Head Teacher Mr Edward Powe
4. **HILPERTON AND STAVERTON WORKING CONSERVATION GROUP**
5. **PARISH COUNCIL VACANCIES – Applications to join the Parish Council**
  - a. Interview applicant
  - b. Declaration of Office to be signed by Clerk and Applicant
  - c. Applicant to Register Interests online with Wiltshire Council within 28 days
6. **WILTSHIRE COUNCILLOR – Trevor Carbin**
  - a. Road Issues – B3105
  - b. Parking at entrance to School Lane
  - c. Grant for play area – Area Board – Update
  - d. Request for Bus Shelter at Thestfield Drive
  - e. Apply for Grant for larger waste bin at field entrance off Marina Drive
  - f. Over development of balance pond site off Warren Road
7. **PLANNING APPLICATIONS**
  - a. 4 COTTLES BARTON, STAVERTON, TROWBRIDGE, BA14 6FB - PL/2021/07185 - Proposed Porch, Side & Rear Extensions (No objections from the Parish Council)
  - b. 59 NEW TERRACE, STAVERTON, TROWBRIDGE, BA14 6NY -PL/2021/07879 - Proposed extension to front as entrance lobby
8. **COUNCILLOR AND RESIDENT MATTERS**
  - a. Appoint Cllr Kevin Lamb as Parish Council DATA Protection Officer
  - b. New to the area - Fraud Protection Officer PC 1682 Rachel Davies – Request for community meetings
  - c. Nestles Plaque – 100 Years
  - d. Car accident near railway bridge
9. **PARISH STEWARD – Cllr Woodall**
10. **SPORTS GROUND, VILLAGE HALL and GENERAL**
  - a. Bookings Secretary for the Village Hall
  - b. Cricket Club request to hire the playing field. - update
  - c. Village Hall Hires – Chair Simon Richardson – update
  - d. Graffiti on bench on playing field
  - e. Illegal fly tipping at Car Park next to the Boatyard at The Slipway
  - f. ROSPA Play Safety – Inspection Sept/Oct 2021 - £137 plus £3.50 per item - plus VAT for play area and the playing field.
11. **FINANCE & PARISH CLERK**
  - a. Clerk’s Financial Report
  - b. External Audit Certificate 2020/21
  - c. Clerk’s Appraisal 2020-21
12. **CORRESPONDENCE AND BRIEFING NOTES SINCE LAST MEETING**
  - a. No. 21 - 11 Wiltshire Council mowing policy
  - b. No. 21 – 13 Management of Council Business & Publicity during pre election period
  - c. No. 21 – 14 Bus Back Better update – informal bus survey
  - d. No. 21 – 15 Climate Strategy & Natural Environmental Plan - Consultation
13. **DATE OF THE NEXT PARISH COUNCIL MEETING** is Wednesday 17 November 2021. Time and close of meeting.

<u>Meeting Dates for 2021/22</u>	18	JANUARY 2021	17	MAY 2021 AGM & APM	15	SEPTEMBER 2021	19	JANUARY 2022
On Wednesdays starting at 7.00 pm AT THE VILLAGE HALL	15	MARCH 2021	14	JULY 2021	17	NOVEMBER 2021		