



The meeting of Staverton Parish Council is to be held **ONLINE** on **Monday 15th March 2021** commencing at **7.00 pm** for the purpose of transacting the following business.

[June Jones, Parish Clerk](#)

AGENDA **This meeting will be held online**

Please contact chair@stavertonparishcouncil.org.uk if you wish to attend.

1. **APOLOGIES**
2. **MINUTES OF THE LAST ZOOM MEETING held on 18TH January 2021**
3. **POLICE MATTERS**
4. **PLANNING APPLICATION NO. 21/01038/ful**
Proposed new sprinkler tanks, pump house and associated foundation base
Cereal Partners, Staverton, Trowbridge, Wiltshire, BA14 6P
5. **RESIDENT/COUNCILLOR MATTERS**
 - a. Request to channel complaints through the website - SR
 - b. Play Area School Lane – Safety Report 2021 – Update - JJ
6. **SPORTSGROUND AND VILLAGE HALL**
 - a. Toilet for Football Teams – Update - JJ
7. **WILTSHIRE COUNCILLOR REPORT – Trevor Carbin**
 - a. Plans to build 500 new homes in Staverton – Update
 - b. Balance Pond near Warren Road. – Update
 - c. Repairs to footpath between School Lane and Cygnet Way - Update
8. **PARISH STREET MAINTENANCE – Report by Cllr Nick Woodall**
9. **FINANCE & AUDIT**
 - a. Clerk’s Financial Report – JJ
 - b. AUDIT 2020-21 – Assets Register
 - c. AUDIT 2020-21 – Corporate Governance Questionnaire
 - d. AUDIT 2020-21 – Review of the System of Internal Audit
 - e. AUDIT 2020-21 - General Risk Assessment Sports Ground Village Hall and other Amenities
 - f. AUDIT 2020-21 – Risk Assessment for Play Area
 - g. AUDIT 2020-21 – Fire Risk Assessment
 - h. AUDIT 2020-21 – Retention of Records for DATA Protection
10. **ELECTIONS 2021**
11. **CORRESPONDENCE – Briefing Notes**
 - a. 21-01 Future Chippenham Programme Public consultation
 - b. 21–03 Targeted COVID-19 Community Testing for asymptomatic people
12. **DATES OF THE NEXT PARISH COUNCIL MEETINGS: 2020-2021** and close of meeting.

Meeting Dates for 2021/22	18	JANUARY 2021	17	MAY 2021 AGM & APM	13	SEPTEMBER 2021	17	JANUARY 2022
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	15	MARCH 2021	12	JULY 2021	15	NOVEMBER 2021		