



The meeting of Staverton Parish Council is to be held ONLINE on **Monday 18th January 2021** commencing at **7.00 pm** for the purpose of transacting the following business.

[June Jones, Parish Clerk](#)

AGENDA This meeting is to be held online using ZOOM

Please contact Chair Simon Richardson on chair@stavertonparishcouncil.org.uk if you would like to attend.

1. **APOLOGIES**
2. **MINUTES OF THE LAST ZOOM MEETING** held on 23 November 2020.
3. **MATTERS ARISING**
 - a. Balance pond off Marina Drive – Update
4. **POLICE MATTERS**
5. **RESIDENT/COUNCILLOR MATTERS**
 - a. Future parish meetings to be recorded for accuracy – AB
 - b. Recording of future “face to face” Parish Council meetings - AB
6. **SPORTSGROUND AND VILLAGE HALL**
 - a. Village Hall – Two new radiators for the main room – update JG
 - b. Village Hall –Timer for outside lights – update JG
 - c. Village Hall – Guttering and downpipes repairs – update JG
 - d. Village Hall bookings – update – Cllr Richardson
 - e. Toilet for Football Teams - JJ
7. **WILTSHIRE COUNCILLOR REPORT – Trevor Carbin**
 - a. Plans to build 500 new homes in Staverton - Update
8. **PARISH STREET MAINTENANCE – Report by Cllr Nick Woodall**
9. **FINANCE & AUDIT**
 - a. Clerk’s Financial Report – JJ
 - b. PRECEPT 2021/22 – Update – JJ
 - c. AUDIT 2020-21 – Internal Audit Programme
 - d. AUDIT 2020-21 – Model Standing Orders for Local Councils Part II
 - e. AUDIT 2020-21 – Code of Conduct
 - f. AUDIT 2020-21 – Complaints Procedure
 - g. AUDIT 2020-21 - Financial Risk Assessment
 - h. AUDIT 2020-21 – Financial Regulations
10. **CORRESPONDENCE – Briefing Notes**
 - a. 20-33 Public Space Protection Orders
 - b. 20-34 Return to streamlined Overview and Scrutiny Arrangements
 - c. 20-37 Housing Land Supply Update
 - d. How to use MYWILTS website
11. **DATES OF THE NEXT PARISH COUNCIL MEETINGS: 2020-2021** and close of meeting.

Meeting Dates for 2021/22	18	JANUARY 2021	17	MAY 2021 AGM & APM	13	SEPTEMBER 2021	17	JANUARY 2022
On Mondays starting at 7.00 pm AT THE VILLAGE HALL	15	MARCH 2021	12	JULY 2021	15	NOVEMBER 2021		