



The meeting of Staverton Parish Council is to be held at the Staverton Village Hall on **Monday 13th July 2020** commencing at **7.00 pm** for the purpose of transacting the following business.

June Jones, Parish Clerk

AGENDA **This meeting will be held remotely on Zoom**

- 1) **APOLOGIES**
- 2) **MINUTES OF THE LAST MEETING held on Monday 16th March 2020**
- 3) **WILTSHIRE COUNCILLOR REPORT – Trevor Carbin**
 - a) Cycleway between Staverton and Holt
 - b) Damaged bollards along Footpath between Cygnet Way and School Lane - Update
- 4) **RESIDENTS/COUNCILLORS MATTERS**
 - a) CORONA VIRUS HELPLINE – Update – Cllr Shaw
 - b) Signage to Widbrook Wood and Green Lane Wood - TTC
- 5) **PLANNING MATTERS**
 - a) Consultee letter for Planning Application: 20/04198/FUL 4 Cottles Barton – No objections raised
- 6) **SPORTSGROUND, VILLAGE HALL, TENNIS COURT AND PLAY AREA**
Risk assessments have been carried out on all these facilities and can be viewed on the Parish Council Website www.stavertonparishcouncil.org.uk
 - a) Short Term Hire of the village hall by Emmaus School – update - SR
 - b) Football on the Field – Update SR
 - c) Tennis court - update - LS
 - d) Play Area – update - SR
 - e) Anti-social behaviour on the field. LS/JG
 - f) Structure options to market the Village Hall to raise revenue - LS
- 7) **PARISH STREET MAINTENANCE – Report by Cllr Nick Woodall**
- 8) **STAVERTON NEWSLETTER – Cllr Lindsay Shaw**
- 9) **FINANCE & AUDIT 2019/20**
 - a. Clerk’s Financial Report – JJ
 - b. SCRIBE – Accounting Software – Update JJ
 - c. Register of Interest 2020
- 10) **CORRESPONDENCE – Briefing Notes**
 - a) 20-12 COVID 19 Council Services Webpage
 - b) 20-14 Coronavirus Act 2020 and Council Decision Making
 - c) 20-15 Changes to the chargeable garden waste collection service
 - d) 20-18 Community Governance Review – Consultation
 - e) 20-19 Phased return to school 1st June onwards
 - f) 20-20 Housing Land Supply
 - g) 20-21 Community Facility Funding Programme 2020/2021
 - h) 20-22 Clarification of Council’s Financial Position following recent media reports
 - i) 20-24 Annual Canvass 2020
- 11) **DATES OF THE NEXT PARISH COUNCIL MEETING 14 September 2020** and close of meeting.

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| <u>Meeting Dates for 2020 TO 2021</u> | 20 | JANUARY 2020 | 11 | MAY 2020 AGM & APM | 14 | SEPTEMBER 2020 | 18 | JANUARY 2021 |
| On Mondays starting at 7.00 pm AT THE VILLAGE HALL | 16 | MARCH 2020 | 13 | JULY 2020 | 16 | NOVEMBER 2020 | | |