



The meeting of Staverton Parish Council is to be held at the Staverton Village Hall on **Monday 16th September 2019** commencing at **7.00 pm** for the purpose of transacting the following business.

[June Jones, Parish Clerk](#)

AGENDA

1. **APOLOGIES** - Cllr Richardson
2. **MINUTES OF THE LAST MEETING** held on Monday 15 July 2019
3. **POLICE MATTERS**
4. **RESIDENT/COUNCILLOR MATTERS**
 - a. Resident requests removal of wooden railings on Thesfield Bridge
5. **PLANNING**
 - a. Application 19/07140/FUL 39 Staverton – No objection
 - b. Application 19/07140/FUL 39 Staverton – No objection
6. **SPORTSGROUND AND VILLAGE HALL**
 - a. Solar Energy Panels for Village Hall – Quotation – PN
7. **WILTSHIRE COUNCILLOR REPORT** – Trevor Carbin
8. **PARISH STREET MAINTENANCE** – Report by Cllr Nick Woodall
9. **STAVERTON NEWSLETTER** – Cllr Lindsay Shaw
10. **WEBSITE**
 - a. Review of website by resident volunteer- JJ
 - b. Research on how to improve website - AB
11. **FINANCE & AUDIT**
 - a. Clerk's Financial Report – JJ
 - b. Quarter One 2019-20 budgeting comparison with 2018-19 - JJ
 - c. Clerk's Appraisal 2019-20 – JJ/SR
 - d. Request for donation to Hilperton Church Council towards heaters - JJ
 - e. Register of Interests – Update JJ
12. **CORRESPONDENCE**
 - a. Briefing Note 19-018 The Substantive Highways Scheme Fund Bid
 - b. Guidance on Community governance reviews
 - c. Briefing Note 19-019 Polling district and Polling Place Review Consultation
 - d. Statement of licensing Policy 2019-2024 Draft
 - e. Trowbridge Housing Market Area Assessment Summary
 - f. Briefing Note 19-020 Children and Education
 - g. Briefing Note 19-022 Wiltshire Housing Land Supply
 - h. Briefing Note 109-23 Representation on special school provision in North Wiltshire
 - i. Briefing Note 19-025 Changes to arrangements for dealing with Code of Conduct Complaints
13. **DATE OF THE NEXT PARISH COUNCIL MEETING: 18th November 2019** and close of meeting.

Meeting Dates for 2018-2020			18	MARCH 2019	15	JULY 2019	13	JANUARY 2020
On Mondays starting at 7.00 pm	19	NOVEMBER 2018	13	MAY 2019 AGM & APM	16	SEPTEMBER 2019		
At the village hall	14	JANUARY 2019		JUNE (Exec Ctee Meeting)	18	NOVEMBER 2019		