



The meeting of Staverton Parish Council is to be held at the Staverton Village Hall on **Monday 16 July** commencing at **7.00 pm** for the purpose of transacting the following business.

[June Jones, Parish Clerk](#)

## AGENDA

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1. **APOLOGIES - PCSO Andrew MacLauchlan**
2. **MINUTES OF THE LAST MEETING held on Monday 19 March 2018.**
3. **POLICE MATTERS – Report by PCSO MacLauchlan**
4. **PLANNING**
  - a. Proposed garage 30B The Square – Application 18/05327/FUL
  - b. Listed Building Consent – Staverton River Bridge – Application 18/05837/LBC
  - c. Change of use of land 10 Cygnet Way – Application 18/06275/FUL
5. **SPORTSGROUND AND VILLAGE HALL**
  - a. MANAGEMENT AGREEMENT – Playing Field – SR/JJ
  - b. FA Pitch improvement Programme request – SR
  - c. Wooden cladding for Storage Container – Need to arrange a date
6. **WILTSHIRE COUNCILLOR REPORT – Trevor Carbin**
7. **NEWLY APPOINTED EDITOR OF STAVERTON NEWSLETTER – Natasha Webster**
8. **COUNCILLORS/RESIDENTS MATTERS**
  - a. Visit to Cereal Partners Factory – Date to be arranged.JJ
9. **PARISH STREET MAINTENANCE – Report by Cllr Nick Woodall**
10. **FINANCE**
  - a. Clerk’s Financial Report – JJ
  - b. Tendering Contracts for Pitch maintenance – JJ
  - c. Draft Risk Assessment for Legionnaire’s Disease – Removal of “dead leg” plumbing and additional plumbing/electric repairs to Boiler Room JG/JJ
  - d. Data Protection Risk Assessment for Retention of Paper Records and Location 2018
11. **CORRESPONDENCE – Briefing Notes: 344 to 361**  
 Guidance for Councils on receiving and the use of CIL funds.  
 Wiltshire Council – List of new recyclables
12. **DATE OF THE NEXT PARISH COUNCIL MEETING: 17 September 2018** and close of meeting.

<a href="#">Meeting Dates for 2017-2019</a>	18	SEPTEMBER 2017	19	MARCH 2018	16	JULY 2018	14	JANUARY 2019
On Mondays starting at 7.00 pm	20	NOVEMBER 2017	14	MAY 2018 AGM & APM	17	SEPTEMBER 2018		
At the village hall	15	JANUARY 2018		JUNE (Exec Ctee Meeting)	19	NOVEMBER 2018		