



The meeting of Staverton Parish Council is to be held at the Staverton Village Hall on **Monday 18 September 2017** commencing at **7.00 pm** for the purpose of transacting the following business.

[June Jones, Parish Clerk](#)

## AGENDA

1. **APOLOGIES**
2. **MINUTES OF THE LAST MEETING held on Monday 17 July 2017**
3. **POLICE MATTERS – Report**
4. **PLANNING**
  - a. Planning Application 17/05628/FUL change of use of land at 24 Lotmead - objections
  - b. Planning Application 17/06040/FUL Change of use of land at Staverton from disused farm building to residential – Objections and Response from applicants’ planning advisor.
  - c. [Planning Application 17/07238/FUL Extension to The Old Bear Inn – no objections](#)
  - d. [Planning Application 17/06713/FUL Proposed new dwelling and alterations to existing vehicular access - objections](#)
5. **SPORTSGROUND AND VILLAGE HALL**
  - a. Renovations to kitchen and outside patio area- KL/JJ Storage Container – Request to post advertisement in return for replacement disabled toilet seat – Wooden cladding required – Update PN
  - b. Removal of wooden field gate and quote for low bar gate – Quote accepted
  - c. Repairs to kissing gate to make smaller at School Lane entrance – Quote accepted
  - d. Request from Staverton Rangers to park catering van next to Storage Container.- Requested photo
6. **WILTSHIRE COUNCILLOR REPORT – Trevor Carbin**
  - a. Management Agreement for sports field – JJ/SR/MF
  - b. Email from Editor of Staverton News re traffic issues in Staverton
7. **COUNCILLORS/RESIDENTS MATTERS**
  - a. Litter bin at Meadow Court – RS/JJ
  - b. Boiler remedial work – Abu Gas and Plumbing – JJ – Quote accepted
8. **PARISH STREET MAINTENANCE – John Corfield**
  - a. Street Maintenance – J Corfield – Street detritus and pot holes in car park off Marine Drive.
  - b. Centenary Publication for Staverton Parish Council published April 1985
9. **FINANCE**
  - a. Clerk’s Financial Report – JJ
  - b. Clerk’s Appraisal – SR/JJ
  - c. DATA Protection Regulations – Change in Law as from 25 May 2018. Adopt SPC DATA Protection Officer KL/JJ
  - d. External Audit 2017 – JJ/SR
  - e. DATES for Parish Council meetings 2018/19
10. **CORRESPONDENCE**
  - a. Councillors Briefing Note 328 – The ‘substantive highways scheme fund’ bid application process for 2017-18
  - b. Councillors Briefing Note no. 327 – Waste Contracts Update
  - c. Councillors Briefing Note no. 329 - Disabled Parking Bays
  - d. Councillor Briefing Note no. 331 Local Development Scheme
11. **DATE OF THE NEXT PARISH COUNCIL MEETING: 20 November 2017** and close of meeting.

<a href="#">Meeting Dates for 2017-2019</a>	18	SEPTEMBER 2017	19	MARCH 2018	16	JULY 2018	14	JANUARY 2019
On Mondays starting at 7.00 pm	20	NOVEMBER 2017	14	MAY 2018 AGM & APM	17	SEPTEMBER 2018		
At the village hall	15	JANUARY 2018		JUNE (Exec Ctee Meeting)	19	NOVEMBER 2018		